

Greater New Bedford Workforce Investment Board, Inc.  
**Youth Council Planning Committee**  
**Meeting Minutes**  
**6/04/09**  
**WIB – Conference Room 207**

**Members Present:** Carl Alves, Chair, John Fernandes, Dianne Rivet, Gloria Williams  
**Members Absent:** Cynthia Wallquist

**Workforce Development System Staff Attending:** Wendy Andrade, Jean Fox

**1. Welcome and Introductions**

With a quorum of the YC Planning Committee present, Chair Alves opened the meeting at 2:30 p.m.

**2. Discussion relative to ARRA Proposals and Recommendations**

Extensive discussion took place relative to size and location of programs. Two of the larger proposals came in at significant funding levels, which will require some negotiation in terms of number enrolled and bottom line funding amount. PACE/YouthBuild and PAACA/NorthStar alone would exceed total program funding allocations. The Planning Committee agreed that the CFO and Youth Council Director should invite bidders in to negotiations to see what can be accomplished. Two proposals will not be recommended to go forward: YWCA and Julie Lopes Inner City Youth. It was recommended that the negotiation process be expedited to the extent possible in light of time constraints.

Analysis conducted by the GNBWIB suggests that there is about \$420K available for programs. Other expenses include supervisors for both program sites and other employment sites (\$150K allocated as of now); circuit runners to handle time sheets, pay checks, and spot checking of programs and employer sites (about \$10K); costs associated with BCC's handling of the Work-Based Learning Plans (about \$20K); and other miscellaneous expenses associated with the employer sites (\$18K).

Because of the funding threshold, all programs must be negotiated down. This will be the recommendation to the Youth Council at the June 10 meeting. However, the proposals submitted do reflect some geographical and program diversity. The Youth Council and the Planning Committee have long sought such diversity, and various members expressed satisfaction with the outreach and attendant results.

Ms. Fox briefly reviewed the Request for Responses (RFR) information for the committee, stating that numerous businesses had expressed interest in hiring youth for the summer and had submitted applications. These applications will not be subjected to a formal review process; instead, as youth are identified as potential matches for specific positions, the employers will be approached, and detailed information on child labor laws, WIA, and other salient facts will be shared with those employers. New Directions, in conjunction with the GNBWIB, will determine which employers should be approached.

There being no further business before the committee, the meeting was adjourned.

Respectfully submitted,

Jean C. Fox  
Youth Council Director