

ATTACHMENT I

**Greater New Bedford Youth Council
IN-SCHOOL / OUT-of-SCHOOL YOUTH
FRAMEWORK SERVICES
PROPOSAL SELECTION CRITERIA**

PROPOSAL # _____

BIDDER'S ORGANIZATION _____

I. QUALIFYING CRITERIA:	YES	NO
A. Did the CEO as the authorized signatory sign the proposal and is the appropriate certification attached?	_____	_____
B. Is the most recent audit, financial statement, documentation of a bank loan, or an agreement from an agency, agreeing to be the fiscal conduit attached? Does this indicate the organization to be financially stable and able to implement this program?	_____	_____
C. Is the proposal complete? Have all the budget forms, budget narrative and statement of ability to forward fund been completed and submitted?	_____	_____
D. Is the proposer's proposed space handicapped accessible, or has the proposer attached documentation indicating why the space is exempt, or provided a schedule to bring the proposed space into compliance with appropriate guidelines?	_____	_____

If the answer to any of the above questions is no, then the proposal does not meet the qualifying criteria for funding and will not be reviewed and ranked.

	YES	NO	PTS
II. PROPOSAL FORMAT: Points available (10)			
Did the proposal comply with the required format?	_____	_____	_____
III. PROPOSAL SPECIFICATION FORM: Total Points available (180)			
A. COVER SHEET			
1. Is the cover sheet (p. 24) complete? (0-5)	_____	_____	_____

YES NO PTS

B. TYPE AND SIZE OF PROGRAM Points available (20)

1. Which of the following applies? **Please circle a. or b**
Is the proposed program either: (0-5 pts.)

a. diverse enough to serve high and low performing youth
or
b. specific to one segment of the population

 2. Does the proposed program incorporate a Youth Development Approach? (0-5 pts.)

 3. Does the proposer demonstrate an understanding the target population? (0-10 pts.)

- Total Program Points** _____

C. PROPOSER QUALIFICATIONS Points available (35)

1. Has the proposer demonstrated previous successful and documented experience in operating similar programs? (0 to 15 pts.)

 2. Does proposer have successful experience in serving the RFP targeted population? (0-5 pts.)

 3. Has the proposer submitted past performance reports or have adequate references been submitted? (0-5 pts.)

 4. Is staffing appropriate to meet program needs?
Have resumes, job descriptions, been provided? (0-5 pts.)

 5. Has the proposer demonstrated the capacity to manage the program on a fiscal and programmatic basis? (0-5 pts.)

- Total Qual./Exper. Pts.**_____

D. SERVICES & OBJECTIVES Points Available (50)

YES NO PTS

- 1.. Does the proposer provide Outreach and Recruitment services to the targeted population? (0-5 pts.)

2. Does the proposer explain the process for determining eligibility and staffing needed to ensure compliance with WIA regulations. (0-5 pts.)

3. Does the proposer explain how and where they will provide Initial Assessment services? Is the proposer's location handicap accessible? (0-5pts.)

- | | | | | |
|-----|--|-------|-------|-------|
| 4. | Does the proposer have an understanding and ability to create an Individual Service Strategy (ISS) for participants. (0-5 pts.) | _____ | _____ | _____ |
| 5. | Does the proposer have MOSES accessibility and have staff been trained in utilizing the MOSES system of data entry? Does the proposer explain their protocol for updating information into MOSES and what reports will be generated? (0-5 pts.) | _____ | _____ | _____ |
| 6. | Does the proposer describe how they will integrate information from the YSP's and track progress and goal attainment? (0-5 pts.) | _____ | _____ | _____ |
| 7. | Has the proposer demonstrated the capacity to assist the Youth Council in developing a performance based annual plan and compliance with State and Federal reporting procedures. (0-5 PTS.) | _____ | _____ | _____ |
| 8. | Does the proposer clearly explain how they will provide framework services to enrollees during the summer work component. Have they established any collaborations to assist them in this process. (0-5 PTS.) | _____ | _____ | _____ |
| 9. | Do they provide year round services to enrolled youth. (0-5 PTS.) | _____ | _____ | _____ |
| 10. | Does the proposer's program incorporate a youth development approach that includes training opportunities for enrolled youth? (0-5 PTS.) | _____ | _____ | _____ |

Total Service /Objective Pts. _____

E. PERIOD OF PERFORMANCE/SCHEDULE: points available (10)

- | | | | | |
|----|---|-------|-------|-------|
| 1. | Does the FSP operate a minimum of 35 hours per week?(0-10 pts.) | _____ | _____ | _____ |
|----|---|-------|-------|-------|

F. PROPOSED PERFORMANCE STANDARDS: Points Available (10)

- | | | | | |
|----|--|-------|-------|-------|
| 1. | Has the proposer developed appropriate standard operating procedures to ensure performance measures are met? (0-10 pts.) | _____ | _____ | _____ |
|----|--|-------|-------|-------|

Total Perf. Standard Pts. _____

G. COST AND BUDGET CONSIDERATIONS: Points Available (25)

YES NO PTS

- | | | | | |
|----|---|-------|-------|-------|
| 1. | Does the proposer have a satisfactory record of integrity, business ethics and fiscal accountability to operate the program? (0-5 pts.) | _____ | _____ | _____ |
| 2. | Does the proposer have the necessary organization, accounting and operations controls to operate the program? (0-5 pts.) | _____ | _____ | _____ |

3. Was the budget presented in sufficient detail to evaluate the reasonableness of cost? (0-5 pts.)

No detail ___0 pts.; Some detail ___1-3 pts;

Good detail ___4- 5 pts;

___ ___ ___

4. Are all of the proposed costs reasonable? Points Available (10.)

YES NO PTS

Not reasonable ___0 pts; Reasonable ___1-5 pts;

Very reasonable ___6-10 pts.

___ ___ ___

Total Cost/Budget Pts. _____

IV. ADDITIONAL CONSIDERATIONS: Points Available (15)

YES NO PTS

1. Does the proposal offer innovative or creative service methodologies that would likely make the program successful? (0-5 pts.)

___ ___ ___

2. Does the proposal have strong collaborative aspects? (0-5 pts.)

___ ___ ___

3. Does the proposal include adequate tools or methods for ensuring performance measures are met? (0-5 pts.)

___ ___ ___

Total Additional Pts. _____

GRAND TOTAL OF POINTS AWARDED _____